

FINANCIAL STATEMENTS

December 31, 2023

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#### INDEPENDENT AUDITOR'S REPORT

# TO THE BOARD OF DIRECTORS LEWIS COUNTY OPPORTUNITIES, INC.

### **Report on the Audit of the Financial Statements**

#### **Opinion**

We have audited the accompanying financial statements of **LEWIS COUNTY OPPORTUNITIES, INC.** (a nonprofit organization), which comprise the statement of financial position as of December 31, 2023 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lewis County Opportunities, Inc. as of December 31, 2023, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Lewis County Opportunities, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

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In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Lewis County Opportunities, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Lewis County Opportunities, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Lewis County Opportunities, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### **Report on Summarized Comparative Information**

We have previously audited Lewis County Opportunities, Inc.'s 2022 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated May 2, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2022, is consistent, in all material respects, with the audited financial statements from which it has been derived.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 13, 2024 on our consideration of Lewis County Opportunities, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Lewis County Opportunities Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Lewis County Opportunities, Inc.'s internal control over financial reporting and compliance.

Bowers & Company

Watertown, New York May 13, 2024

# STATEMENT OF FINANCIAL POSITION

December 31, 2023 with Comparative Totals for 2022

ASSETS		2023		2022
Unrestricted Cash and Cash Equivalents Board Designated Deposits Deposits Held in Trust Certificates of Deposit Grants Receivable Accounts Receivable Accrued Interest Income Receivable Prepaid Expenses Investments Property Available for Lease, Net	\$	491,878 44,046 34,313 360,000 192,310 100,342 2,071 2,945 228,907 1,074	\$	486,351 46,385 36,640 360,000 235,878 61,951 2,692 821 200,138 1,504
Property and Equipment, Net  TOTAL ASSETS	\$	292,887 1,750,773	\$	306,195 1,738,555
LIABILITIES AND NET	ASSE		<u> </u>	
LIABILITIES Accounts Payable Accrued Payroll and Related Expenses Accrued Expenses Unearned Revenue Deposits Held in Trust	\$	43,257 79,992 84,974 90,805 34,313	\$	37,272 78,430 78,908 109,928 36,640
Total Liabilities		333,341		341,178
NET ASSETS WITHOUT DONOR RESTRICTIONS Undesignated Board Designated Total Net Assets Without Donor Restrictions TOTAL LIABILITIES AND NET ASSETS	\$	1,373,386 44,046 1,417,432 1,750,773	\$	1,350,992 46,385 1,397,377 1,738,555

# STATEMENT OF ACTIVITIES

Year Ended December 31, 2023 with Comparative Totals for 2022

	2023	2022
SUPPORT AND REVENUE		
Federal Grants	\$ 1,402,930	\$ 1,768,977
State and Local Grants	192,454	203,537
Program Service Fees	1,462,948	1,047,065
Contributions of Cash	32,034	23,288
Contributions of Nonfinancial Assets	113,495	101,086
Rental Revenue	7,200	7,200
Investment Income, Net	22,009	6,311
Miscellaneous Income	120	-
Net Realized and Unrealized Gain (Loss) on Investments	 26,921	 (20,425)
Total Support and Revenue	3,260,111	 3,137,039
EXPENSES		
Program Services:		
Family Services	306,773	371,434
Domestic Violence & Rape Crisis	504,046	453,955
Housing Assistance	1,548,029	1,521,690
Energy Conservation	452,635	430,023
Management and General	 428,573	 399,407
Total Expenses	3,240,056	 3,176,509
CHANGE IN NET ASSETS	20,055	(39,470)
NET ASSETS, BEGINNING OF YEAR	 1,397,377	 1,436,847
NET ASSETS, END OF YEAR	\$ 1,417,432	\$ 1,397,377

### STATEMENT OF FUNCTIONAL EXPENSES

Year Ended December 31, 2023 with Summarized Totals for December 31, 2022

Program	Services
1 1 02 1 am	Sel vices

Program Services								
		Domestic				Management		
	Family	Violence &	Housing	Energy		and	To	otals
	Services	Rape Crisis	Assistance	Conservation	Total	General	2023	2022
								(Summarized)
Salaries and Wages	\$ 160,169	\$ 228,954	\$ 418,550	\$ 208,743	\$ 1,016,416	\$ 292,476	\$ 1,308,892	\$ 1,202,484
In-Kind Wages	-	109,253	-	-	109,253	-	109,253	101,086
Payroll Taxes and Benefits	27,856	48,726	86,553	48,016	211,151	41,842	252,993	237,248
Total Payroll and Related Expenses	188,025	386,933	505,103	256,759	1,336,820	334,318	1,671,138	1,540,818
Administrative Costs	-	-	-	1,862	1,862	574	2,436	2,920
Advertising	-	9,548	736	282	10,566	636	11,202	14,477
Conferences and Seminars	842	396	-	6,016	7,254	251	7,505	16,999
Consumer Housing / Other Assistance	35,541	40,413	896,908	1,534	974,396	-	974,396	971,223
Contracted Services	8,400	533	29,811	58	38,802	2,354	41,156	88,324
Copier Pooled Costs	260	257	1,902	81	2,500	-	2,500	3,055
Donations	-	-	-	-	-	4,854	4,854	383
Dues and Subscriptions	7,582	500	2,702	1,978	12,762	4,554	17,316	14,551
Insurance	-	1,292	9,262	6,057	16,611	7,803	24,414	25,328
Occupancy Pooled Costs	16,330	15,000	18,305	9,571	59,206	8,411	67,617	58,461
Office Expense	1,892	7,587	14,579	5,693	29,751	1,486	31,237	26,919
Postage and Printing	1,302	5,777	14,077	2,453	23,609	303	23,912	20,062
Professional Fees	6,665	8,582	18,997	5,313	39,557	29,924	69,481	70,287
Program Supplies and Expenses	27,605	11,814	-	129,944	169,363	3,431	172,794	176,991
Repairs and Maintenance	5,889	1,944	3,436	9,430	20,699	4,693	25,392	46,351
Telephone	2,033	2,656	2,043	2,013	8,745	4,380	13,125	14,983
Travel	-	983	1,773	6,588	9,344	-	9,344	8,699
Vehicle Pooled Costs	2	2,395	5,580	505	8,482	1,594	10,076	12,077
Volunteer and Employee Recognition	-	135	593	-	728	12,242	12,970	9,778
Credit Losses	-	-	-	-	-	-	-	11,331
Depreciation	4,405	7,301	22,222	6,498	40,426	6,765	47,191	42,492
Total Expenses	\$ 306,773	\$ 504,046	\$ 1,548,029	\$ 452,635	\$ 2,811,483	\$ 428,573	\$ 3,240,056	\$ 3,176,509

# STATEMENT OF CASH FLOWS

Year Ended December 31, 2023 with Comparative Totals for 2022

		2023		2022
CASH FLOWS FROM OPERATING ACTIVITIES				
Cash Received from Grantors and Contributors	\$	1,655,622	\$	2,002,489
Cash Received from Service Recipients	•	1,425,791	•	1,020,116
Investment Income Received		22,630		3,817
Cash Paid to Employees and Suppliers		(3,067,881)		(3,011,526)
Net Cash Provided By Operating Activities		36,162		14,896
CASH FLOWS FROM INVESTING ACTIVITIES				
Proceeds from Certificates of Deposit and Investments		310,370		393,180
Purchase of Certificates of Deposit and Investments		(312,218)		(393,892)
Purchase of Property and Equipment		(33,453)		(41,100)
		(22)1227		(1-,)
Net Cash Used In Investing Activities		(35,301)		(41,812)
Increase (Decrease) in Cash and Cash Equivalents		861		(26,916)
Cash and Cash Equivalents, Beginning of Year		569,376		596,292
Cook and Cook Envirolents End of Voca	¢	570 227	¢	560 276
Cash and Cash Equivalents, End of Year	\$	570,237		569,376
CASH AND CASH EQUIVALENTS	Φ.	401.050	Φ	106051
Unrestricted Cash and Cash Equivalents	\$	491,878	\$	486,351
Board Designated Deposits		44,046		46,385
Deposits Held in Trust		34,313		36,640
Total Cash and Cash Equivalents	\$	570,237	\$	569,376

# STATEMENT OF CASH FLOWS - CONTINUED

Year Ended December 31, 2023 with Comparative Totals for 2022

		2023		2022
RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES				
Change in Net Assets	\$	20,055	\$	(39,470)
Adjustments to Reconcile Change in Net Assets to Net	•	-,	*	(,,
Cash and Cash Equivalents Provided By Operating Activities:				
Depreciation		47,191		42,492
Unrealized (Gain) Loss on Investments		(14,254)		27,225
Realized Gain on Sale of Investments		(12,667)		(6,800)
Credit Losses		-		11,331
(Increase) Decrease in Operating Assets:				
Grants Receivable		43,568		(38,543)
Accounts Receivable		(38,391)		(40,966)
Accrued Interest Income Receivable		621		(2,494)
Prepaid Expenses		(2,124)		87
Increase (Decrease) in Operating Liabilities:				
Accounts Payable		5,985		19,589
Accrued Payroll and Related Expenses		1,562		(859)
Accrued Expenses		6,066		2,588
Unearned Revenue		(19,123)		30,394
Deposits Held in Trust		(2,327)		10,322
Net Cash Provided By Operating Activities	\$	36,162	\$	14,896

December 31, 2023 with Comparative Totals for 2022

#### **NOTE 1 – NATURE OF OPERATIONS**

Lewis County Opportunities, Inc. ("the Organization") is a non-profit community action agency operating since 1965. As a community action agency, the Organization is dedicated to the fulfillment of unmet human needs within its community which, depending on the service, encompasses Lewis and/or Jefferson Counties. To meet these needs, the Organization provides a variety of supportive services to families, with the intended outcome of a higher quality of life.

#### Services Include:

- Family Services, including Transportation Assistance Program, Representative Payee, Food Pantry, Thrift Store, and a Child Passenger Safety Program.
- **Domestic Violence and Rape Crisis Services**, including a 24-hour crisis hotline, Crime Victims Assistance, Safe Dwelling, advocacy, counseling, therapy, information and referrals, transportation, and community education and outreach.
- **Housing Assistance**, including Section 8 rental subsidies to income eligible families in Lewis and Jefferson Counties, who reside in dwellings meeting HUD criteria, and other services such as Home Ownership, Family Self-Sufficiency, and Continuum of Care.
- Energy Conservation, through weatherization services, by providing home repairs to
  promote energy efficiency and also educating consumers on the benefits of energy
  conservation.

For the years ended December 31, 2023 and 2022, approximately 49% and 63% of total support and revenue was provided by federal and state grants, respectively.

# NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Accounting**

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

December 31, 2023 with Comparative Totals for 2022

#### **NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

#### **Basis of Presentation**

The Organization reports information regarding its financial position and activities according to one class; net assets without donor restrictions.

Net Assets Without Donor Restrictions: Are currently available for operating purposes subject only to the broad limits resulting from the nature of the Organization. Net assets without donor restrictions generally result from receiving contributions that have no donor restrictions, providing services, government grants and contracts, and receiving interest from operating investments, less expenses incurred in providing program-related services and performing administrative functions.

#### **Estimates**

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. On an ongoing basis, management evaluates the estimates and assumptions based on new information. Management believes that the estimates and assumptions are reasonable in the circumstances; however, actual results could differ from those estimates.

#### **Cash and Cash Equivalents**

For purposes of the Statement of Cash Flows, the Organization considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents. At December 31, 2023 and 2022 cash equivalents were approximately \$3,000 and \$4,000, respectively.

#### **Grants Receivable**

Grants receivable represent amounts that have been billed under agency contracts but not collected as of the date of the financial statements. All grants receivable represents amounts owed by federal, state, and local government agencies. Grants receivable are stated at the amount management expects to be collected from the outstanding balance. As of December 31, 2023 and 2022, management has determined, based on historical experience, that all amounts are fully collectible and no allowance for credit losses is necessary.

December 31, 2023 with Comparative Totals for 2022

#### **NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

#### **Accounts Receivable**

Accounts receivable represent amounts that have been billed under agency contracts but not collected as of the date of the financial statements. Accounts receivable are stated at the amount management expects to be collected from the outstanding balance. At December 31, 2023 and 2022, management considered all receivables to be fully collectible; accordingly, no allowance for credit losses has been recorded. A considerable amount of judgement is required when determining expected credit losses. Estimates of such losses are recorded when management believes a customer, or group of customers, may not be able to meet their financial obligations due to deterioration in financial condition or credit rating. Factors relevant to the assessments include prior collection history, the related aging of past due balances, projections of credit losses based on historical trends in credit quality indicators or past events, and forecasts of future economic conditions. Receivables are charged to expense when they are determined to be uncollectible.

Receivables from contracts with agencies are a component of accounts receivable on the Statement of Financial Position. At December 31, 2023, 2022, and January 1, 2022, \$100,342, \$61,951, and \$20,985, respectively, represent receivables from contracts with agencies.

#### **Investments**

Investments in marketable equity securities with readily determinable fair values are stated at fair value.

#### Property and Equipment, Net

Property and equipment, net acquired by the Organization is considered to be owned by the Organization. However, certain federal and state funding sources maintain equitable interest in the property purchased with grant monies as well as the right to determine the use of any proceeds from the sale of these assets. These federal and state funding sources have a reversionary interest in those assets purchased with its funds.

December 31, 2023 with Comparative Totals for 2022

#### **NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

#### **Property and Equipment, Net** – Continued

Property and equipment are capitalized at cost and depreciated on a straight-line basis over the useful life of the assets as follows:

Buildings and Improvements 10-40 Years Equipment 5-10 Years Vehicles 5 Years

The Organization capitalizes property and equipment with the following characteristics:

- the item has a cost value of \$2,500 or greater;
- the item has an estimated useful life of one or more years; and
- the item is not appreciably affected by use or consumption.

#### **Unearned Revenue**

The Organization is the recipient of grants that require expenditure for specified activities before the Organization is reimbursed by the grantor for the costs incurred. Certain grantors pay in advance of incurring the specified costs; in those cases, the amount received in excess of amounts spent on reimbursable costs is reported as unearned revenue.

#### **Contributions of Nonfinancial Assets**

Donated investments and other noncash donations are recorded as contributions at their fair values at the date of donation. Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise be purchased by the Organization.

December 31, 2023 with Comparative Totals for 2022

#### NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES – Continued

#### **Revenue Recognition**

Building rental revenue is recognized as revenue in the month to which the space is leased.

In accordance with ASU 2014-09, *Revenue from Contracts with Customers* (Topic 606), the Organization recognizes revenue when control of the promised goods or service is transferred to the Organization's outside parties in an amount that reflects the consideration the Organization expects to be entitled to in exchange for those goods or services. The standard outlines a five-step model whereby revenue is recognized as performance obligations within a contract are satisfied.

The Organization has multiple revenue sources that are accounted for as exchange transactions, including thrift store sales and program service fees.

#### Thrift Store Sales

Sales are recognized as revenue at the time of purchase.

### Program Service Fees

Program service fees are recognized as revenue in the month the service is provided.

In accordance with ASU 2018-08, Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made (Topic 958), the Organization recognizes nonreciprocal transactions at the time of transaction for the following revenue sources:

#### Federal, State and Local Grants

The Organization receives substantially all of its revenue from cost-reimbursable grants and contracts with Federal, State, and County agencies, which are conditional upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions.

#### Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions based on the nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other donor-restricted support is reported as an increase in net assets with donor restrictions, depending on the nature of the restriction.

December 31, 2023 with Comparative Totals for 2022

#### **NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

#### **Functional Allocation of Expenses**

Directly identifiable expenses are charged to programs and supporting services. Expenses related to more than one function are charged to programs and supporting services in accordance with various statistical bases. Building and property costs are allocated to programs based on square footage occupied. Agency vehicle costs are allocated based on actual miles driven. Postage and copier costs are allocated to programs based on actual usage. Telephone costs are allocated based on actual full-time employees funded by each program. Employee fringe benefits are allocated to programs using salaries and leave by employee classification as the base. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the Organization.

#### **Statement of Cash Flows**

The Organization had no noncash financing or investing transactions during the years ended December 31, 2023 and 2022.

#### **Income Taxes and Open Tax Years**

The Organization is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to the Organization's tax-exempt purpose is subject to taxation as unrelated business income. In addition, the Organization qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under Section 509(a)(2).

The Organization has adopted the provisions of Financial Accounting Standards Board Codification, "Income Taxes". In determining the recognition of uncertain tax positions, the Organization applies a more-likely-than-not recognition threshold and determines the measurement of uncertain tax positions considering the amounts and probabilities of the outcomes that could be realized upon ultimate settlement with taxing authorities.

The Organization recognizes potential liabilities associated with anticipated tax audit issues that may arise during an examination. Interest and penalties that are anticipated to be due upon examination are recognized as accrued interest and other liabilities with an offset to interest and other expense. The Organization analyzed its tax positions taken on their Federal and State tax returns for the open tax years 2020, 2021, and 2022. Based on this analysis, the Organization determined that there were no uncertain tax positions and that the Organization should prevail upon examination by the taxing authorities.

December 31, 2023 with Comparative Totals for 2022

#### **NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES – Continued**

#### **Comparative Financial Information**

The financial statements include certain prior year summarized comparative information in total but not by asset class. Such information does not include sufficient detail to constitute a presentation in conformity with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended December 31, 2022, from which the summarized information was derived.

#### **Date of Management's Review**

Management has evaluated subsequent events and transactions that occurred between December 31, 2023 through May 13, 2024, which is the date the financial statements were available to be issued, and has determined that there are no additional adjustments and/or disclosures necessary.

#### **Recent Accounting Pronouncements**

Effective January 1, 2023, Lewis County Opportunities, Inc. adopted ASU 2016-13, Financial Instruments—Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments, as amended, which modifies the measurement of expected credit losses on certain financial instruments. Lewis County Opportunities, Inc. adopted this new guidance utilizing the modified retrospective transition method. Topic 326 requires measurement and recognition of expected versus incurred losses for financial assets held. Financial assets held by the Organization that are subject to ASU 2016-13 include accounts receivables. The adoption of this ASU did not have a material impact on the financial statements but did change how the allowance for credit losses is determined.

#### **NOTE 3 – CERTIFICATES OF DEPOSIT**

Certificates of deposit, valued at cost, totaled \$360,000 for the years ended December 31, 2023 and 2022, and are held at Morgan Stanley. The certificates bear interest ranging from 4.8% to 5.4% and have maturities ranging from one year to two years, with penalties for early withdrawal. Any penalties for early withdrawal would not have a material effect on the financial statements.

December 31, 2023 with Comparative Totals for 2022

#### **NOTE 4 – GRANTS RECEIVABLE**

Grants receivable consist of the following at December 31:

	2023	2022
NYS Department of State	\$ 73,383	\$ 21,109
NYS Office of Children and Family Services	15,146	24,954
NYS Division of Housing and Community Renewal	22,004	12,016
County of Lewis	21,747	8,560
NYS Division of Criminal Justice	37,006	32,269
Jefferson County Department of Social Services	-	115,530
NYS Office of Victim Services	20,278	20,205
Lewis County Office for the Aging	-	1,125
NYS Governors Traffic Safety Committee	 2,746	 110
Total Grants Receivable	\$ 192,310	\$ 235,878

#### **NOTE 5 – INVESTMENTS**

Investments as of December 31, 2023 are summarized as follows:

	Cost	Fair Value		Carrying Value	
Equity Securities	\$ 156,333	\$	228,907	\$	228,907

Investments as of December 31, 2022 are summarized as follows:

	Cost	Fair Value		Carrying Value	
Equity Securities	\$ 141,819	\$	200,138	\$	200,138

The equity securities are held at Morgan Stanley. The Organization recognized an unrealized gain (loss) of \$14,254 and (\$27,225) for the years ended December 31, 2023 and 2022, respectively. The Organization also recognized realized gains of \$12,667 and \$6,800 for the years ended December 31, 2023 and 2022, respectively. Expenses related to investment revenues, including custodial fees and investment advisory fees, amounted to \$3,526 and \$3,461 for the years ended December 31, 2023 and 2022, respectively, and have been netted against investment income in the accompanying Statement of Activities.

December 31, 2023 with Comparative Totals for 2022

### NOTE 6 - PROPERTY AVAILABLE FOR LEASE, NET

Property available for lease consists of the following at December 31:

	2023	2022
Building and Improvements Less: Accumulated Depreciation	\$ 10,456 (9,382)	\$ 10,456 (8,952)
Total Property Available for Lease, Net	\$ 1,074	\$ 1,504

The Organization leases the above building space and improvements to a tenant under an operating lease with a three-year term, set to expire August 31, 2025. The following is a schedule of years for future minimum rentals under the lease as of December 31, 2023:

2024	\$ 7,200
2025	 4,800
Total	\$ 12,000

### NOTE 7 – PROPERTY AND EQUIPMENT, NET

Property and equipment consist of the following at December 31:

	2023			2022		
Land	\$	10,550	\$	10,550		
Buildings and Improvements		866,665		866,665		
Equipment		173,377		172,590		
Vehicles		155,182		174,761		
		1,205,774		1,224,566		
Less: Accumulated Depreciation		(912,887)		(918,371)		
Total Property and Equipment, Net	\$	292,887	\$	306,195		

December 31, 2023 with Comparative Totals for 2022

#### **NOTE 8 – UNEARNED REVENUE**

The following table provides information about significant changes in the unearned revenue for the years ended December 31:

	2023		3 2022	
Unearned Revenue, Beginning of Year	\$	109,928	\$	79,534
Revenue Recognized that was Included in Unearned				
Revenue at the Beginning of the Year	(88,340) (79,5			
Increase in Unearned Revenue due to Cash Received				
During the Year:				
NYS Division of Housing and Community Renewal		21,927		33,061
NYS Office of Children and Family Services		23,646		50,806
Lewis County Department of Social Services		5,998		23,705
Lewis County Office for the Aging		6,398		-
TJX Foundation		7,318		-
Excellus		-		500
Other		3,930		1,856
Unearned Revenue, End of Year	\$	90,805	\$	109,928

#### NOTE 9 – BOARD DESIGNATED NET ASSETS

During 2004, the Board designated certain unrestricted support and revenue from recurring programs with net asset balances to be used for those programs from which the funds were originally received. In accordance with generally accepted accounting principles, net assets associated with these board-designated amounts are classified as net assets without donor restrictions. A portion of the Organization's cash and cash equivalents are set aside to fund these designations. A summary of board designated net assets, as of December 31 is as follows:

	2023	2022		
DV Unrestricted	\$ 4,039	\$	4,031	
Food Pantry	16,007		19,040	
Critical Needs	20,000		20,000	
Thrift Store	 4,000		3,314	
Total Board Designated Net Assets	\$ 44,046	\$	46,385	

December 31, 2023 with Comparative Totals for 2022

# **NOTE 10 – GRANT REVENUES**

The Organization was primarily funded through the following restricted grants during the years ended December 31 as follows:

		State and L			cal
			Gra	ants	
<b>Funding Source</b>	Grant Name		2023		2022
County of Lewis Lewis County Department of	OFA Mobility	\$	43,602	\$	75,000
Social Services	Safe Harbour		31,350		18,883
NYS Division of Criminal Justice	Legislative Initiatives and Rape Crisis		95,255		92,168
Excellus Northern New York	Food Grant		1,000		2,489
Community Foundation	Various		2,545		2,482
TJX Foundation	Food Grant		2,683		-
Other	In-Kind Grants		16,019		12,515
Total State & Local Grants		\$	192,454	\$	203,537

December 31, 2023 with Comparative Totals for 2022

# NOTE 10 - GRANT REVENUES - Continued

		Federal Grants			nts		
<b>Funding Source</b>	Grant Name	2023		2023			2022
NYS Division of Housing &	HEAP Weatherization	\$	163,518	\$	269,752		
Community Renewal	Weatherization Assistance		302,733		169,524		
NYS Department of State	CSBG		248,168		348,254		
NYS Office of Victim Services	Crime Victim Assistance		77,952		97,512		
NYS Office of Children							
& Family Services	Family Violence Prevention		121,226		72,010		
NYS Division of Criminal							
Justice	Violence Against Women		50,000		50,000		
National Board Program	Emergency Food & Shelter		15,997		32,103		
County of Lewis	DV TANF/DSS		74,185		48,314		
County of Jefferson	Continuum of Care		344,128		679,898		
NYS Traffic Safety	Child Passenger Safety		5,023		1,610		
Total Federal Grants		\$ 1	,402,930	\$	1,768,977		

# **NOTE 11 – PROGRAM SERVICE FEES**

The Organization received service fees for the following programs during the years ended December 31 as follows:

	2023		
Housing Assistance Program:			
Jefferson/Lewis Counties	\$ 1,230,318	\$ 913,611	
Other Sources	232,630	133,454	
Total Program Service Fees	\$ 1,462,948	\$ 1,047,065	

December 31, 2023 with Comparative Totals for 2022

#### NOTE 12 – CONTRIBUTIONS OF NONFINANCIAL ASSETS

The Organization recognizes in-kind contributed services from its volunteer certified rape crisis counselors, who must obtain forty hours of training in rape crisis and twenty hours of training in domestic violence. Contributed services from volunteers are valued at the estimated fair value based on current rates for similar counseling services. The total value of donated services recognized for the years ended December 31 is as follows:

	2023	2022		
Certified Rape Crisis Counselors	\$ 109,253	\$	101,086	

Contributed services have been included as in-kind wages on the Statement of Functional Expenses.

The Organization also receives in-kind donations of goods that are reported as in-kind donations. The value of these goods was estimated at \$4,242 and \$-0- for the years ended December 31, 2023 and 2022, respectively. The Organization uses value of goods provided by the donor or thrift shop value to assign estimated value of goods received.

# NOTE 13 – ADVERTISING

The Organization uses advertising to promote its programs among the audience it serves. The production costs of advertising are expensed as incurred. During the years ended December 31, 2023 and 2022, advertising costs totaled \$11,202 and \$14,477, respectively.

# NOTE 14 – EMPLOYEES' RETIREMENT PLAN

The Organization participates in a 401(k)-profit sharing plan whereby the Organization contributes an annually determined percentage of salaries for each qualifying employee for retirement benefits. An employee becomes eligible to participate upon working 1,000 hours within a twelve-month period, effective from the employee's date of hire, and annually subsequent to that based on the plan year. All contributions to the plan are made by the Organization. During the years ended December 31, 2023 and 2022, the Organization contributed \$64,904 and \$60,253, respectively, to the plan.

December 31, 2023 with Comparative Totals for 2022

#### NOTE 15 – CONCENTRATION OF CREDIT RISK

The Organization has cash and cash equivalents held in accounts at a local bank with bank balances of \$203,321 and \$237,961 at December 31, 2023 and 2022, respectively. Uninsured and uncollateralized amounts totaled \$-0- for both years ended December 31, 2023 and 2022.

The Organization also has accounts at Morgan Stanley in the amount of \$790,598 and \$942,705 at December 31, 2023 and 2022, respectively. Morgan Stanley is a member of the Securities Investor Protection Corporation ("SIPC"). The coverage is \$500,000, of which up to \$250,000 may be invested in cash. Morgan Stanley has obtained additional private insurance in excess of SIPC coverage, which provides an additional \$1 billion of coverage, limited to \$1.9 million per customer. Therefore, the full balances at Morgan Stanley are insured as of December 31, 2023 and 2022.

#### NOTE 16 – FAIR VALUE MEASUREMENTS

Financial Accounting Standards Board Accounting Standards Codification No. 820, "Fair Value Measurements" defines fair value, establishes a framework for measuring fair value, and expands disclosures about fair value instruments. That standard provides a consistent definition of fair values, which focuses on an exit price between market participants in an orderly transaction. The standard also prioritizes, within the measurement of fair value, the use of market-based information over entity-specific information and establishes a three-level hierarchy for fair value measurements based on the transparency of the information used in the valuation of an asset or liability as of the measurement date.

Investments measured and reported at fair value are classified and disclosed in one of the following categories:

- Level 1 Quoted prices are available in active markets for identical investments as of the reporting date.
- Level 2 Inputs, including broker quotes, are generally those other than exchanged quoted prices in active markets, which are either directly or indirectly observable as of the reporting date and fair value is determined through the use of models or other valuation methodologies.
- Level 3 Pricing inputs are unobservable for the investment and include situations where there is little, if any, market activity for the investment. The inputs into the determination of fair value require significant management judgment of estimation. Investments included in this category generally include privately held investments and partnership interests.

December 31, 2023 with Comparative Totals for 2022

#### **NOTE 16 – FAIR VALUE MEASUREMENTS** – Continued

The following is a description of the valuation methodologies used for assets measured at fair value. There have been no changes in the methodologies used at December 31, 2023 and 2022.

*Equity Securities:* Valued at the closing price reported on the active market on which the individual securities are traded.

The methods described above may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while the Organization believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The following table sets forth by level, within the fair value hierarchy, the Organization's assets at fair value as of December 31, 2023:

	Level 1	Level 2	Level 3	Total
Equity Securities	\$ 228,907	\$ -	\$ -	\$ 228,907

The following table sets forth by level, within the fair value hierarchy, the Organization's assets at fair value as of December 31, 2022:

	Level 1	Level 2	Level 3	Total
Equity Securities	\$ 200,138	\$ -	\$ -	\$ 200,138

December 31, 2023 with Comparative Totals for 2022

# NOTE 17 – LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The Organization monitors its liquidity so that it is able to meet the operating needs and other contractual commitments while maximizing the investment of its excess operating cash. The following table reflects the Organization's financial assets as of December 31, 2023 and 2022, reduced by amounts that are not available to meet general expenditures within one year of the Statement of Financial Position date.

	2023	2022
Financial Assets:		
Unrestricted Cash And Cash Equivalents	\$ 491,878	\$ 486,351
Board Designated Deposits	44,046	46,385
Certificates of Deposits	360,000	360,000
Deposits Held in Trust	34,313	36,640
Grants Receivable	192,310	235,878
Accounts Receivable	100,342	61,951
Accrued Interest Income Receivable	2,071	2,692
Investments	228,907	200,138
Total Financial Assets as of December 31	1,453,867	1,430,035
Less those Unavailable for General Expenditures Within One Year:		
Board Designated Deposits	(44,046)	(46,385)
Certificates of Deposit with Maturities in Excess of One Year	(145,000)	(115,000)
Deposits Held In Trust	(34,313)	(36,640)
Total Financial Assets Unavailable for General Expenditures		
Within One Year	(223,359)	(198,025)
Financial Assets Available to Meet Cash Needs for General Expenditures Within One Year	\$1,230,508	\$1,232,010

In addition to financial assets available to meet general expenditures over the year, the Organization operates with a balanced budget and anticipates covering its general expenditures through ongoing grant and program income.





INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

# TO THE BOARD OF DIRECTORS LEWIS COUNTY OPPORTUNITIES, INC.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Lewis County Opportunities, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2023, and the related statement of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 13, 2024.

### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Lewis County Opportunities, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lewis County Opportunities, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Lewis County Opportunities, Inc.'s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

#### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Lewis County Opportunities, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Bowers & Company

Watertown, New York May 13, 2024



# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

# TO THE BOARD OF DIRECTORS LEWIS COUNTY OPPORTUNITIES, INC.

### Report on Compliance for Each Major Federal Program

#### **Opinion on Each Major Federal Program**

We have audited Lewis County Opportunities, Inc.'s compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of Lewis County Opportunities, Inc.'s major federal programs for the year ended December 31, 2023. Lewis County Opportunities, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Lewis County Opportunities, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2023.

#### Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained *Government Auditing Standards*, issued by the comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Lewis County Opportunities, Inc. and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Lewis County Opportunities, Inc.'s compliance with the compliance requirements referred to above.

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#### Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Lewis County Opportunities, Inc.'s federal programs.

#### **Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Lewis County Opportunities, Inc.'s compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Lewis County Opportunities, Inc.'s compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and
  design and perform audit procedures responsive to those risks. Such procedures include
  examining, on a test basis, evidence regarding Lewis County Opportunities, Inc.'s
  compliance with the compliance requirements referred to above and performing such other
  procedures as we considered necessary in the circumstances.
- Obtain an understanding of Lewis County Opportunities, Inc.'s internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Lewis County Opportunities, Inc.'s internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

#### **Report on Internal Control over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Bowers & Company

Watertown, New York May 13, 2024

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year Ended December 31, 2023

Federal Grantor/Pass-through Grant/Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	F	Total ederal enditures
U.S. Department of Health and Human Services 477 Cluster:				
Passed Through NYS Department of State:				
Community Services Block Grant	93.569	C1001468	\$	248,168
Passed Through County of Lewis:				
Temporary Assistance for Needy Families	93.558	N/A		50,185
Total 477 Cluster				298,353
Passed Through NYS Division of Housing & Community Renewal:				
Low-Income Home Energy Assistance	93.568	C095350-22		76,564
Low-Income Home Energy Assistance	93.568	C095350-23		86,954
Passed Through NYS Office of Children & Family Services:				
COVID-19: Family Violence Prevention & Services - ARPA	93.497	N/A		13,764
COVID-19: Family Violence Prevention & Services - ARPA	93.671	N/A		39,546
Family Violence Prevention & Services	93.671	C028825		67,916
Passed Through County of Lewis:				
Social Services Block Grant	93.667	N/A		24,000
Total U.S. Department of Health and Human Services				607,097
U.S. Department of Energy				
Passed Through NYS Division of Housing & Community Renewal:				
Weatherization Assistance for Low-Income Persons	81.042	C095350-23		131,388
Weatherization Assistance for Low-Income Persons	81.042	C096350-23		171,345
Total U.S. Department of Energy				302,733
U.S. Department of Homeland Security				
COVID-19: Emergency Food & Shelter National Board				
Program - ARPA-R	97.024	N/A		6,247
Emergency Food & Shelter National Board Program	97.024	N/A		9,750
Total U.S. Department of Homeland Security				15,997
U.S. Department of Justice				
Passed Through NYS Office of Victim Services:				
Crime Victim Services	16.575	C11294GG		77,952
Passed Through NYS Division of Criminal Justice: Violence Against Women Formula Grants	16.588	C00248GG		50,000
•	10.300	C0024000	-	
Total U.S. Department of Justice				127,952
Subtotal to Next Page			\$	1,053,779
<u>-</u>			-	

# SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS - CONTINUED

Year Ended December 31, 2023

Federal Grantor/Pass-through Grant/Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Total Federal Expenditures
Subtotal from Previous Page			\$ 1,053,779
U.S. Department of Transportation Passed Through NYS Governors Traffic Safety Committee:			
National Priority Safety Programs	20.616	I-00137-025	2,277
National Priority Safety Programs	20.616	I-00045-025	2,746
Total U.S. Department of Transportation			5,023
U.S. Department of Housing & Urban Development			
Passed Through County of Jefferson, New York:			
Continuum of Care Program	14.267	N/A	344,128
Total U.S. Department of Housing & Urban Development			344,128
Total Federal Awards			\$ 1,402,930

#### NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

December 31, 2023

#### **NOTE A - BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Lewis County Opportunities, Inc. under programs of the federal government for the year ended December 31, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations of Lewis County Opportunities, Inc. it is not intended to and does not present the financial position, changes in net assets, or cash flows of Lewis County Opportunities, Inc.

# NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

#### NOTE C – INDIRECT COST RATE

Indirect costs may be included in the reported expenditures, to the extent that they are included in the federal financial reports used as the source of the data presented. The Organization has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

#### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended December 31, 2023

#### SUMMARY OF AUDITOR'S RESULTS

- 1. The auditor's report expresses an unmodified opinion on whether the financial statements of Lewis County Opportunities, Inc. were prepared in accordance with GAAP.
- 2. No significant deficiencies relating to the audit of the financial statements of Lewis County Opportunities, Inc. were disclosed during the audit. No material weaknesses are reported.
- 3. No instances of noncompliance material to the financial statements of Lewis County Opportunities, Inc., which would be required to be reported in accordance with *Government Auditing Standards*, were disclosed during the audit.
- 4. No significant deficiencies relating to the audit of the major federal award programs are reported in the Independent Auditors' Report on Compliance with Requirements for Each Major Program and on Internal Control Over Compliance Required by the Uniform Guidance. No material weaknesses were reported.
- 5. The auditor's report on compliance for the major federal award programs for Lewis County Opportunities, Inc. expresses an unmodified opinion on the major federal programs.
- 6. There were no audit findings required to be reported in accordance with 2 CFR Section 200.516(a) related to the major federal programs for Lewis County Opportunities, Inc.
- 7. The programs tested as major programs include:

Weatherization Assistance for Low-Income Persons

81.042

- 8. The threshold used for distinguishing between Type A and B programs was \$750,000.
- 9. Lewis County Opportunities, Inc. was determined to be a low-risk auditee.

FINDINGS - FINANCIAL STATEMENT AUDIT
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No findings to report.

# FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

No findings to report.



May 13, 2024

To the Board of Directors Lewis County Opportunities, Inc.

We have audited the financial statements of Lewis County Opportunities, Inc. for the year ended December 31, 2023, and have issued our report thereon dated May 13, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 20, 2023. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Matters

#### Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Lewis County Opportunities, Inc. are described in Note 2 to the financial statements. As described in Note 2, the Organization changed accounting policies related to accounts receivable by adopting FASB Accounting Standards Update No. 2016-13, *Financial Instruments – Credit Losses (Topic 326)* in 2023. Accordingly, the accounting change utilized the modified retrospective approach with no change to beginning net assets. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the depreciation of fixed assets is based on estimated useful lives. We evaluated the key factors and assumptions used to develop the estimated useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

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To the Board of Directors Lewis County Opportunities, Inc. May 13, 2024 Page 2

Management's estimate of the functional expense allocation is based on time and effort. We evaluated the methods, assumptions, and data used to develop the expense allocations in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. During 2023, there were no misstatements noted or to be corrected by management.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 13, 2024.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

To the Board of Directors Lewis County Opportunities, Inc. May 13, 2024 Page 3

#### Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of Lewis County Opportunities, Inc. and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Bowers & Company